

## TUITION & FEES

**TUITION & PAYMENTS:** Monthly tuition is based on a minimum of 36 classes provided over a ten-month period from September through June (see studio calendar for details). Total school-year tuition is divided into ten equal installments payable on the first of each month. A \$25 late fee will be assessed after the 5<sup>th</sup> day of the month.

We accept cash, checks, and automated checks (EFT), Visa and Mastercard, and automated credit card payments. Checks are to be made payable to Dancensations.

A 10% discount is offered for tuition paid in advance for the entire year. A 5% discount is offered for tuition paid in advance for six months. These discounts only apply to payments made by cash or check.

There will be a \$30 service charge assessed on all returned checks.

**ANNUAL REGISTRATION FEE:** A non-refundable fee of \$30 per student, or \$55 per family with more than one student enrolled, is due at the time of registration.

**GYMNASTICS INSURANCE FEE:** An annual non-refundable insurance fee of \$15 for each gymnastics student is due at time of registration.

**CLASS CANCELLATIONS OR MISSED CLASSES:** No refunds or deductions will be given for missed classes due to illness, holidays, or closings due to weather. Make-up classes after April 1, 2012, will only be allowed with permission of the teacher.

The studio may be closed for inclement weather. A message will be placed on the studio answering machine by 2 p.m. and posted on our website.

Dancensations Dance Center reserves the right to cancel any class not meeting minimum enrollment requirements.

## ANNUAL RECITAL

Dancensations presents our students in a recital in June. Although not mandatory, we believe the recital is an important part of the student's education. The recital allows students to show what they have learned during the year.

### Recital Expenses:

**Recital Fee- \$50 per student or \$85 per family (due by November 1st)**

**(Fee will increase to \$65 per student & \$100/family if paid after the due date)**

This non-refundable fee helps defray the cost of performance expenses such as theater rental, technicians, and all other related costs that are associated with a performance. This fee will include two complimentary tickets. Additional tickets will be available for purchase.

**Costume Fee- \$75 per costume (due by November 1st)**

**(Fee will be \$85 per costume if paid after due date. Costumes will not be ordered for a student until payment has been collected.)**

Each class (except Showgroup or Gymnastics Team classes) will have one costume. There are some classes that do not perform. Such classes will be notified. There are no refunds on costume payments.

All participating students are expected to attend all dress rehearsals in order to participate in the Annual Recital. Any student enrolling after February 1, 2012, must obtain permission from the teacher to participate in the recital.

## **PERFORMANCE INFORMATION**

**When: June 23rd, 2012, 1pm & 6pm**

(Each class will be in one show)

Subject to change

Dress Rehearsal June 22nd

More information will be provided closer to the performance date.

## **STUDIO RULES**

We ask that all parents and students respect our studio by following our rules:

1. ONLY teachers, students, and assistants are allowed in the dance rooms or gym during class time.
2. BE ON TIME for class (students may be asked to observe class if they are more than 15 minutes late).
3. DO NOT bring food into studios or on carpeted areas. This includes gum.
4. Drink ONLY water in studios.
5. Wear dance appropriate clothing for all classes and make sure that hair is secured back.
6. Leave valuables at home.
7. No playing or hanging on the ballet barres or using gymnastics equipment without supervision.
8. BE RESPECTFUL of studio property and clean up after yourself.
9. NO SHOUTING, RUNNING, or HORSEPLAY.
10. RESPECT your teachers, studio staff, and each other.
11. Email ahead to notify staff if you will be absent from class.

**STUDENT CARE:** It is the responsibility of Dancensations to offer professional instruction to your child while in class. We cannot assume responsibility for children left unattended before or after class unless previous arrangements have been made with the teacher or office.

**When not in class, children are to be supervised by a parent/guardian at all times.**

**Children are to be picked up promptly at the end of their class.**

**Children are to wait inside the studio for their ride.**

**NEWS & ANNOUNCEMENTS:** A monthly newsletter will be emailed to each student and posted on the bulletin board. It is the parents' responsibility to be aware of all activities such as observation day, recital information, recital fee due dates, etc. Notices will also be posted on the studio bulletin board and website. Parents are responsible for regularly checking the bulletin boards and studio website to ensure they are informed. It is also the responsibility of the parent to inform the studio of any change in their address, phone or email. Dancensations' primary method of communication is via email. Please be sure to provide a current email on your registration form.